

**STORES/SOUTH EAST CENTRAL RLY
TENDER DOCUMENT**

Tender No: 08261450

Closing Date/Time: 23/06/2026 10:30

PCMM/SECR/BSP acting for and on behalf of The President of India invites E-Tenders against Tender No **08261450** Closing Date/Time 23/06/2026 10:30 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

Bidding type	Normal Tender	Template	Normal
Contract type	Goods	Contract Category	Expenditure
Tender No	08261450	Tender Type	Open - Indigenous
Evaluation Criteria	Itemwise/Consigneewise	Bidding System	Single Packet
Pre-Bid Conference Required	No	Pre-Bid Conference Date Time	Not Applicable
Tendering Section	08		
Inspection Agency	CONSIGNEE	Publishing Date / Time	10/06/2026 15:19
Item Category	General	Bidding to be Done on	IREPS
Procure From Approved Sources	No	Approving Agency	Not Applicable
Closing Date Time	23/06/2026 10:30		
Validity of Offer (Days)	120	Ranking Order for Bids	Lowest to Highest
Tender Doc. Cost (INR)	0.00	Earnest Money (INR)	22350.00
Tender Title	FILE STRAW BOARD		

2. ITEM DETAILS

S.No.	PL Code (Group)	Item Type GST(Y/N)	Stock / NonStock	Ordering	Consider For Eval	Approving Agency	Inspection Agency	Currency Allowed	Estimated Rate
1	83900664	Goods (Y)	Stock	---	Yes		CONSIGNEE	INR	
Description : FILE STRAW BOARD to Size- 23cm x 35 cm (+/- 1 cm) with 8 cm clear spines excluding pasting portion of the flap along with 2 nos of transparent perplex sheet of size- 150mmx25mmx2mm with 2 holes centrally punched with 7.9cm distance between the hole. File material is of 2.5 mm to 3m m thick straw board. Binding cloth to be pasted on all the edges of each flap in apportion of 20 mm & also on the middle portion of both parts , spines at centre joint space in a width of 14-15cm along the l ength of file. File should be punched & eyeleted with 4 nos aluminum eyelets- two on each flap at a di stance of 1.5cm to 2 cm from the left edge of each flap. 2 nos of good quality cotton tag/lace of length approx 60 cm & dia 3-4 mm to be inserted in the tag holes. One(1) cotton tape of 100 cm x (12-15)m m width x 2mm thickness should be inserted throughout the two inners made at the middle portion of backside of the file cover. Binding cloth is to be of good quality & color should be Dark Blue. [Warran ty Period: 30 Months after the date of delivery] [Quantity Tolerance (+/-): 5 %age , Item Category : Normal , Total PO value variation Permitt ed: Max 8 lacs]]									
Consignee	DSD/Bilaspur, SECR		Chhattisgarh		23152.00 Numbers				
	GSD/NAGPUR, SECR		Maharashtra		9659.00 Numbers				
	GSD/RAIPUR, SECR		Chhattisgarh		5509.00 Numbers				

3. T AND C

F.O.R

Description
Destination

Delivery Period

Description	Delivery /Completion	Rate of Supply
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For all items	Completion : On or before 31-MAY-27	1) For GSD/R : 5509 nos to be supplied after 01.04.2027 but before 31.05.2027. 2) For GSD/NGP : 12000 nos to be supplied within 3 months and remaining 11152 nos to be supplied after 01.04.2027 but before 31.05.2027. 3) For DSD/BSP: 9659 nos to be supplied after 01.04.2027 but before 31.05.2027.
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Payment Terms

S.No	Description
Payment Terms	
1	100 percent payment against Receipt Note.

Statutory Variation Clause

S.No	Description
1	Statutory Variation in taxes and duties, or fresh imposition of taxes and duties by State/Central Governments in respect of the items stipulated in the contract (and not the raw materials thereof), within the original delivery period stipulated in the contract, or last unconditionally extended delivery period shall be to Railways account. Only such variation shall be admissible which takes place after the submission of bid. No claim on account of statutory variation in respect of existing tax/duty will be accepted unless the tenderer has clearly indicated in his offer the rate of tax/duty considered in his quoted rate. No claim on account of statutory variation shall be admissible on account of misclassification by the supplier/contractor.

Standard Governing Conditions

S.No	Description
1	Standard Governing Conditions IRS Conditions of Contract: The contract shall be governed by latest version (along with all correction slips) of IRS conditions of contract, and all other terms and conditions incorporated in the tender documents.

4. ELIGIBILITY CONDITIONS

Special Eligibility Criteria

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	Tenderer with satisfactory past performance for the tendered item (with same/equivalent drawing/specification) within last 3 years for minimum 20 percent of the tendered quantity against a single order to any Zonal railway or railway PUs shall only be eligible for full/bulk order. Other sources may be considered for developmental order, provided the firm submits documentary proof in support of their credentials/satisfactory performance.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed

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2	All other offers can be considered only for developmental order upto 20 percent of the net procurable quantity provided tenderer is a manufacture or registered with any of the Zonal Railways/PU/CORE or MSE firm for the tendered item [Or for the item having same description, but of different sizes/ratings/capacities subject to their rate being lower than the rate of the lowest bidder eligible for bulk order.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
3	The onus of submission of requisite documents (such as copies of Receipt note for stock items, receipt & acceptance for Non Stock items, capacity & capability credential, M&P required for manufacturing tendered item, T&P, Technical manpower, in house testing facilities, MSE credentials, financial credential PAN no/Ircc etc.) along with their e-offer regarding 'Bulk order' or 'Developmental order' lies with the tenderer. In case the tender do not submit the requisite documents as detailed above along with their e-offer, the tender will be decided on the basis of their past supply performance records as available with SECR[if any].	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
4	In case tenderer participate as an authorized agent, then the performance as required above shall be that of the Principal, authorizing the agent. It may so happen that the agent has credentials of past supply for a different Principal but this will not be considered as performance for placing bulk order in case of change of Principal.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
5	Bidder to quote with Bid specific authorization directly from OEM otherwise offer will be summarily rejected without any back reference and no representation will be entertained. The OEM's authorization certificate should be on company's letter head and must contain the full name, designation, active e-Mail address & Mobile number of the authorized signatory along with company's stamp. Without these the authorization certificate from OEM will not be considered as valid and offer will be summarily rejected without any back reference and no representation will be entertained. Buyer can seek the authentication of valid authorization certificate from OEM, if required	Normal	Applicable to all bidders	Yes	Yes	Not Allowed

5. COMPLIANCE CONDITIONS

Check List

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
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1	Have you read and accepted tender conditions?	Normal	Applicable to all bidders	No	No	Not Allowed
2	Have you furnished the statement of deviation[preferably nil]?	Normal	Applicable to all bidders	No	No	Not Allowed
3	Have you attached any performance statements separately?	Normal	Applicable to all bidders	No	No	Not Allowed
4	Have you submitted authenticated copy of the document authorizing the signatory to submit offer and commit on behalf of tenderers. Other conditions will be as per attached tender document.?	Normal	Applicable to all bidders	No	No	Not Allowed
5	Have you quoted delivery period correctly and precisely?	Normal	Applicable to all bidders	No	No	Not Allowed
6	Have you quoted Mode of dispatch on FOR destination basis for free delivery at destination with rate structure clearly indicating the basic rate, GST and freight etc, up to destination [consignees premises].	Normal	Applicable to all bidders	No	No	Not Allowed
7	Have you quoted the discount if any in the specified column only in IREPS?	Normal	Applicable to all bidders	No	No	Not Allowed
8	Have you furnished Bank account details such as Name of the Bank and address, account no., MICR, IFSC code and type of account to facilitate EFT payment?	Normal	Applicable to all bidders	No	No	Not Allowed
9	Have you submitted certificate from CA for more than 50% local content.	Normal	Applicable to all bidders	No	No	Not Allowed
10	Have you quoted correct GST rate and HSN code Number as per Latest SECR General Tender Conditions?	Normal	Applicable to all bidders	No	No	Not Allowed
11	Have you mentioned place of Inspection?	Normal	Applicable to all bidders	No	No	Not Allowed

Commercial-Compliance

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions. The firm has to certify that the item offered meets the minimum local content and shall give details of the locations at which the local value addition is made.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
2	Purchase Preference to MSEs:- Micro and Small Enterprises who want to avail benefits under MSE policy are advised to submit UDYAM certificate only. Certificates such as NSIC, DUC, UAM will not be considered and firm will be treated as non MSE firm. (Authority : Railway Bord letter No. 2022/RS(G)/363/1 dtd. 21.092022).	Normal	Applicable to all bidders	Yes	Yes	Not Allowed

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3	GSTIN No. of SECR:- Madhya Pradesh-23AAAGM0289C1ZR, Maharashtra-27AAAGM0289C2ZI, Odisha-21AAAGM0289C1ZV and Chhattisgarh-22AAAGM0289C1ZT.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
4	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	Normal	Applicable to all bidders	No	Yes	Allowed (Optional)

Other Conditions

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	INSPECTION BY CONSIGNEE BASED ON APPROVED SAMPLE	Normal	Applicable to all bidders	No	No	Not Allowed
2	All the bidders/tenders should ensure that they are GST compliant and their quoted tax structure/rates are as per GST Law.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
3	In case the successful tenderer is not liable to be registered under CGST/IGST/UTGST/SGST Act, the railway shall deduct the applicable GST from his / their bills under reverse charge mechanism (RCM) and deposit the same to the concerned tax authority.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
4	The offers shall be evaluated based on the GST rates as quoted by each bidder and same will be used for determining the inter se ranking. While submitting offers; it shall be responsibility of bidder to ensure that they quote correct GST rate and HSN Number.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
5	Purchaser shall not be responsible for any misclassification of HSN Number or incorrect GST Rate if quoted by the bidder.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
6	Whenever the successful bidder invoices the goods at GST Rate or HSN number which is different from that incorporated in the purchase order payment shall be made as per GST Rate which is lower of the GST Rate incorporated in the purchase order or billed.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
7	Vendor is informed that she/he would be required to adjust her/his basic rate to the extent required by higher tax billed as per invoice to match the all inclusive price as mentioned in the purchase order.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
8	Any amendment to GST Rates or HSN Number in the contract shall be as per contract.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed

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9	The tenderers in their bids shall indicate the details of their Jurisdictional Goods and Service Tax (GST) Assessing Officers (Designation, address email id) . In case of a contract award, a copy of the LOA/Purchase Order shall be immediately forwarded by Purchaser to the Jurisdictional GST Assessing Officer mentioned in the Tenderers bid.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
10	Firm should clearly state HSN code and also mention that under which chapter and sub-heading of central excise tariff, their gst tariff falls.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
11	Vendors participating in the tender should note that Warranty Obligations will be as per attached Warranty Conditions.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
12	Other terms & conditions as per latest tender condition of SECR available on ireps.gov.in along with latest correction slips.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
13	If vendor quotes delivery period as range bound period then the lower value of that range will be considered for delivery period.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
14	IRS terms and conditions applicable with latest amendment.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
15	If the counter offer is not accepted by firm, then the tender will be discharged for the counter offer quantity.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
16	It is certified that i as a bidder had gone through the tendered quantity, i understand my Actual annual production capacity and i understand my annual production capacity as per UVAM in ireps. I had considered these factors while quoting the bid quantity.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
17	Offers with conditional approval by vendor approving agencies will be summarily rejected. bidders must ensure that they have got their prototypes, gauges etc. approved for tendered item. after placement of order firms request for DP extension on such grounds will not be considered and PO will be cancelled.	Normal	Applicable to all bidders	No	No	Not Allowed
18	Unloading at consignee premises to be done by Firm/supplier.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
19	Firms are expected to quote for quantity not less than 50% of tendered quantity. Offers for a quantity less than 50% of tendered quantity will be considered unresponsive and will be summarily rejected	Normal	Applicable to all bidders	Yes	Yes	Not Allowed

Special Conditions

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
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1	<p>Earnest Money Deposit (EMD) :- (i) EMD:- Firm shall submit EMD amount @2% of the estimated value of the tender rounded off to nearest higher Rs 10/-. Please read carefully correction slip no. 001 of SECR General Tender condition 2019 regarding Earnest Money Deposit which is applicable in this case. (ii) Please note that submission of EMD is exempted only to those firms who are registered with UDYAM for tendered item / Indian Ordinance Factories/Other Railway and Government Departments/PSUs owned by Ministry of Railways and PSUs for the group of items that are manufactured by them. Firms appearing on the approved list of RDSO for the tendered item shall be exempted for submission of EMD subject to approval status of the firm being valid on the date of tender closing. The Firm registered with PCMM, South East Central Railway/ Bilaspur for the trade group of the tendered item shall also be exempted for submission of Earnest Money Deposit according to the monetary limit of registration. Firm shall clearly indicate their registration number along with monetary limit of registration, if any. Tenderers must upload/submit valid documents for the exemption of EMD along with their bid. Note: If any tenderer neither submit EMD nor uploaded valid documents for exemption of EMD, then their offer will be summarily rejected.</p>	Normal	Applicable to all bidders	No	No	Not Allowed
2	<p>Security Deposit: - The successful tenderer will have to deposit security money @ 5 % of contract order value (rounded off to nearest higher Rs 10/-) within 14 days of issue of supply order/Purchase order subject to the exemption as mentioned in SECR General Tender Conditions 2019 and correction slip no. 001,004 & 006 of SECR General Tender Conditions 2019. The security money has to be deposited in any of the forms mentioned in the SECR General Tender Condition 2019. 2. Tenderer are advised to read carefully SECR General Tender Condition 2019, Correction Slip No.001, 004 and.006 issued regarding revised EMD & SD which is applicable in this case.</p>	Normal	Applicable to all bidders	No	No	Not Allowed

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3	Firm are advised to quote with delivery term FOR destination, if firm will offer with delivery term FOR ex Works and delivery by Road/Rail than firm shall dispatch the stores in such a way that it shall reach the ultimate consignee before terminal date of delivery mentioned in the contract. In such cases merely the dispatch of material within contractual delivery period does not mean that firm has supplied the material within contractual delivery period but it shall reach to ultimate consignee on or before contractual delivery period as Date of supply of material.	Normal	Applicable to all bidders	No	No	Not Allowed
4	Make In India Policy :- This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 etc. and Correction Slip No.002 & 005 of SECR General Tender Conditions-2019 issued by SECR in the matter.	Normal	Applicable to all bidders	No	No	Not Allowed
5	Consequence of Failure:- (i) In case firm fails to execute the contract within original or extended delivery period, the purchaser will be entitled to impose Liquidated Damages(LD) for extension of Delivery Period or may decide to cancel the contract by forfeiting the Security Deposit submitted by the firm. (ii) In case where SD has been exempted for any reason, and the supplier fails to supply goods as per the conditions of the contract , as amended from time to time, Purchaser shall have right to levy damages from the supplier for failing to comply with contractual conditions not by way of penalty, an amount equal to SD amount, as would have been applicable if the contract was with a non -exempted vendor. These damages shall be treated as outstanding recoveries against the vendor and dealt accordingly.	Normal	Applicable to all bidders	No	No	Not Allowed
6	Any type of charges mentioned at different location other than financial bid are not considerable and to be treated as Nil.	Normal	Applicable to all bidders	No	No	Not Allowed
7	Validity of offers should be minimum 120 days from the date of tender opening.	Normal	Applicable to all bidders	No	No	Not Allowed
8	Firm shall indicate minimum and maximum acceptable order quantity. If the firm fails to do so then it will be presumed that the firm will accept order for any quantity.	Normal	Applicable to all bidders	No	No	Not Allowed

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9	Sample Clause:- Firm to get 5 sample approved by consignee before bulk supply; for approval of feel,finish, shade and general appearance and consignee will approve the sample within another 02 days and sent/return to firm for bulk supply/inspection by Consignee.	Normal	Applicable to all bidders	No	No	Not Allowed
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6. Bidders shall confirm and certify on the behalf of the tenderer including its constituents as under:

S.No.	Description
1	I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2	I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3	I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of contract or payment, the master copy available with the railway Administration shall be final and binding upon me/us.
4	I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5	I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6	I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7	I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
8	I/we understand that if the contents of the certificate submitted by us are found to be forged/false at any time during process for evaluation of tenders, it shall lead to forfeiture of the EMD and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we and all my/our constituents understand that my/our offer shall be summarily rejected.
9	I/we also understand that if the contents of the certificate submitted by us are found to be false/forged at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Security Deposit and may also lead to any other action provided in the contract including banning of business for a period of upto two year.
10	I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)

7. DOCUMENTS ATTACHED WITH TENDER

S.No.	Document Name	Document Description
1	3087022.pdf	SECR TENDER CONDITION 2019
2	5623728.pdf	warranty doc
3	3087039.pdf	CORRECTION SLIP NO 002
4	3087054.pdf	CORRECTION SLIP NO 003
5	3087059.pdf	CORRECTION SLIP NO 004
6	3087061.pdf	CORRECTION SLIP NO 005
7	3087068.pdf	CORRECTION SLIP NO 006
8	3087076.pdf	CORRECTION SLIP NO 007
9	3948353.pdf	CORRECTION SLIP NO 008
10	4003575.pdf	CORRECTION SLIP NO 009
11	4003580.pdf	CORRECTION SLIP NO 010
12	4003586.pdf	CORRECTION SLIP NO 011
13	5576796.pdf	CORRECTION SLIP NO 12
14	5576802.pdf	CORRECTION SLIP NO 014
15	5576805.pdf	CORRECTION SLIP NO 015
16	5576808.pdf	CORRECTION SLIP NO 016
17	5576816.pdf	IRS condition 2025
18	3087035.pdf	CORRECTION SLIP NO 001

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The tenderers in their bid shall indicate the details of their GST Jurisdictional Assessing Officers (Designation, Address & email id). In case of a contract award, a copy of Purchase Order shall be immediately forwarded by Purchaser to the GST Jurisdictional assessing officer mentioned in Tenderer's bid

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

Digitally Signed By

Dy.CMM/IV/HQ (NIKHIL VERMA)